

## **Mapleton Parish Council**

### **Annual Meeting of the Parish Council**

**Thursday 16<sup>th</sup> May 2019**

**7:15 – 7.30pm**

The next Annual General Meeting of Mapleton Parish Council will be held in the Pavilion on Thursday 16<sup>th</sup> May 2019 at 7:15pm for the purpose of transacting the following business:

### **Agenda**

1. Completion of Acceptance of Declaration of Office & Register of Interests - *Cllrs*
2. Election of Chair - 2019 - 2020 - *Cllrs*
3. Election of Vice Chair - 2019 - 2020 - *Cllrs*
4. Chair's Report 2018 - 2019 - *Chair*
5. Approval of the Minutes of the 2018 Annual Meeting of the Council - *Cllrs*
6. Approval/signing of the Certificate of Exemption - Annual Return 2018 - 2019 - *Chair & Clerk*
7. Approval/signing of the Annual Return 2018 - 2019 - Section 1 - Annual Governance Statements - *Chair & Clerk*
8. Approval/signing of the Annual Return 2018 - 2019 - Section 2 - Accounting Statements – *Chair & Clerk*
9. Discussion & Approval of Statutory Documents - *Cllrs*
  - Standing Orders 2019 – 2020 - *paper tabled*
  - Financial Regulations 2019 – 2020 - *paper tabled*
  - Asset Register 2019 - 2020 - *paper tabled*
  - Risk Assessment 2019 – 2020 - *tabled*
10. Discussion - Parish Council Insurance cover 2019 - 2020 - *Clerk & Cllrs*
11. Discussion - Meeting Time & Dates for 2019 - 2020 - *Cllrs*